



Returns Form

Name:

Sales ID No:

Tel No:

(Can be found

Date:

on your invoice)

Returning Items:

Quantity	Size	Description	Reason Code	Exchange or Return

Reason Codes: Record appropriate number in the Reason Code column above.

1. Wrong quantity received
2. Wrong merchandise received
3. Damaged in shipping
4. Product defective
5. Incorrect item ordered

Please Exchange For:

Quantity	Size	Description	Unit Price	Total Price

Customer Comments:



Embroidered & Printed Clothing

Open Monday to Friday, 9am - 5pm

tking

associates.com

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